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ADMINISTRATION FEES

4.1 WHAT IS THE ADMINISTRATION FEE?

4.2 WAYS TO PAY THE ADMINISTRATION FEE

WHAT IS THE ADMINISTRATION FEE?

4.1 PLEASE CHECK THE ADMINISTRATION FEE GRID BELOW FOR THE ENTRY YEAR TERM YOU ARE APPLYING FOR AND THE RELATED ADMINISTRATION FEE THAT YOU NEED TO PAY.

ADMINISTRATION FEE	To Start Studies in January 2024			To Start Studies in July 2023			To Start Studies in July 2024		
	Date	SA Citizens	International Applicants	Date	SA Citizens	International Applicants	Date	SA Citizens	International Applicants
If Administration Fee reaches us on or before	31 Oct 2023	R250.00	R300.00	31 May 2023	R250.00	R 300.00	31 May 2024	R250.00	R300.00
If Administration Fee reaches us on or after	01 Nov 2023	R470.00	R580.00	01 Jun 2023	R470.00	R 580.00	01 Jun 2024	R470.00	R580.00

Any request to add, change or renumber Programme Choices will incur a 'Change of Mind' administration fee of R140.00

WAYS TO PAY THE ADMINISTRATION FEE

YOU CAN PAY BOTH ADMINISTRATION FEES ONLINE OR VIA EASYPAY

4.2.1. YOU MAY PAY THE **ADMINISTRATION FEE** ONLINE BY CREDIT CARD:

(A) AT THE SAME TIME THAT YOU APPLY

(B) AFTER YOU CLICK '*PROCESS MY APPLICATION*' A MESSAGE WILL APPEAR TELLING YOU HOW YOU MAY PAY THE APPLICATION ADMINISTRATION FEE.

4.2.2. IF YOU APPLIED ONLINE AND WISH TO PAY AT A LATER STAGE, YOU HAVE TWO OPTIONS:

OPTION 1

- (A) GO BACK TO THE HOMEPAGE WWW.CAO.AC.ZA
- (B) CLICK ON 'PAYMENT' ON THE TOP NAVIGATION BAR
- (C) FOLLOW THE PROMPTS ON SCREEN

OPTION 2

- (A) GO BACK TO THE HOMEPAGE WWW.CAO.AC.ZA
- (B) CLICK ON 'CHECK MY APPLICATION'
- (C) ENTER YOUR CAO OR ID NUMBER AND CLICK 'SUBMIT'
- (D) CLICK ON 'PAY NOW BY CREDIT CARD'

4.2.3. IF YOU HAVE SUBMITTED A HARD COPY FORM YOU CAN USE EITHER OF THE OPTIONS LISTED ABOVE.

4.2.4. YOU MAY ALSO PAY THE ADMINISTRATION FEE AT ANY EASYPAY OUTLET, E.G. SHOPRITE, CHECKERS, PICK 'N PAY, BOXER SUPERSTORES, WOOLWORTHS ETC.

(PLEASE USE YOUR UNIQUE EASYPAY NUMBER AS THE REFERENCE WHEN MAKING PAYMENT).

4.2.5. YOU MAY PAY THE **COM ADMINISTRATION FEE** ONLINE AT THE SAME TIME AS WHEN YOU SUBMIT THE COM. AFTER YOU CLICK '*PROCESS MY CHANGE OF MIND*', A MESSAGE WILL APPEAR TELLING YOU HOW YOU MAY PAY THE ADMINISTRATION FEE

OR

4.2.6. IF YOU PAY THE COM ADMINISTRATION FEE AFTER YOU HAVE SUBMITTED YOUR COM ONLINE, YOU MAY PAY THE COM ADMINISTRATION FEE AT ANY EASYPAY OUTLET, E.G., SHOPRITE, CHECKERS, PICK 'N PAY, BOXER SUPERSTORES, WOOLWORTHS, ETC.

(PLEASE USE YOUR SAME UNIQUE EASYPAY NUMBER ON YOUR ORIGINAL APPLICATION AS THE REFERENCE WHEN MAKING PAYMENT).